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**Solana Beach PTA Executive Board Meeting Minutes  
October 12, 2011  
Skyline Activity Center**

**In Attendance:** Laura Fleming, Ray Spencer, Tina Tharp, Kristy Nardini, Melody Gillson (Epperson), Ann Rybowskiak, Septiembre Flannery, Shelley Stevenson, Susie Spencer, Cheryl Bray, Jayne Tuma-Yee, Donna Granholm, Tanya Alden, Lisa Platt, Lisa Denham, Melissa Fischel

- I. The meeting was called to order at 9:07 am
- II. The minutes from the September 8, 2011 Executive meeting and the September 29, 2011 PTA Association meeting were approved.
- III. **Standing Reports**
  - a. **Skyline President (Ray Spencer)**
    - Membership numbers down from last year.
    - Bullying assembly last week, sponsored by PTA, well received
    - Panelist discussion at October 9<sup>th</sup> meeting, 6:30 pm at Skyline, to include Leslie Faussett, Gordon Hanson, a technology person and an expert to discuss social-emotional trends. Topic is "Education in the 21<sup>st</sup> Century". Reflections reception prior to meeting.
  - b. **Solana Vista President (Laura Fleming)**
    - The first family night at Rubio's earned over \$200
    - Association meeting the evening of September 29<sup>th</sup> on Healthy Living was well attended with over 30 people. Thank you to Lisa Platt for providing child care for over 20 children.
    - First graders going on field trip to Solana Center
    - Education Coalition meeting at district office. Goal is to invite Spanish speaking families. Project Esperanze to serve Eden Garden families.
    - PTA to work with ELAC to extend personal invitation to Spanish speaking family members to attend PTA meetings and events.
  - c. **Treasurer (Tina Tharp)**
    - Membership income down nearly \$5,000 from last year. End of year programs may be affected if income less than budgeted. Program and committee chairs encouraged to spend prudently and not spend all of budget if possible.
  - d. **Membership (Donna Granholm)**
    - \$10,685, 241 members, 368 families to date. Less than previous year. 33% are new members.
    - To encourage more sign-ups: sending mass email to those who joined last year, but not yet this year; recreating flier; kids holding signs in drive-thru lines.
    - Other suggestions: branding on all materials; using "It Takes 2" flyer; room parent volunteers could reach out to families in their classes.



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**e. Solana Vista Principal (Lisa Platt)**

- Discussed Learning Together program where 5<sup>th</sup> & 6<sup>th</sup> grade students tutor 3<sup>rd</sup> graders.
- Additional tutoring programs providing extra support in reading and math and utilizing 3 wheel teachers to help fill in skills.
- Computer teacher Lori Wolf leading morning computer lab for 2<sup>nd</sup> and 3<sup>rd</sup> graders to work on Compass Learning
- Red Ribbon Week coming. Septembre Flannery leading.
- Strategic Planning day at beginning of school year focused on language arts, math, school culture/climate and healthy choices
- Halloween Carnival on October 23
- Teacher Conferences the week of October 24-28

**IV. Project Updates**

**a. ELAC (Cheryl Bray)**

- 12 attendees at first ELAC meeting; officers elected
- After school program for more student support and a.m. program for selected students.
- Parent-Home Connection discussed. Online communications a challenge. Idsabel opens office computer hours after school. Ongoing parent training at Solana Beach library.
- Diversity Awareness position open at Solana Vista
- Tamale booth at Halloween Carnival

**b. eScrip (Jane Coffin)**

- eScrip sign-ups and contributions have increased

**c. Spirit Wear (Laura Fleming)**

- 2<sup>nd</sup> order was placed and distributed
- A few pieces are left; \$300 left to sell to break even

**d. Reflections (Susie Spencer)**

- Wheel art classes traced hands while teacher talked about what diversity means
- Limited display areas for marketing materials at Skyline have been challenging
- It was suggested that the wheel art teachers help promote Reflections
- Deadline: 11/4
- Reception: 11/9 at Skyline at evening PTA meeting

**e. Volunteer Coordinator (Jayne Tuma-Yee)**

- Jayne in recruiting mode
- All room parent positions filled
- Volunteer meeting well attended
- 2 positions available: Peaceful Playground and Lunch Supervisor
- Using translator encouraging for recruiting Spanish speaking volunteers

**f. Red Ribbon Week (Septembre Flannery)**



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- Cory leading Skyline's Red Ribbon Week
- Many activities planned, including: bracelets; pledge; essay/poem contest; flowers for teachers; rainbow balloon arch; yoga; balance apple while crossing field; wearing red; donating Halloween candy to orphans and troops; hula hoop/jump rope contest; Krew assemblies; Clif bars after Fun Run

**V. Old Business**

**VI. New Business**

**a. Approval of Checks**

- A motion was made by Jayne Tuma-Yee and approved to ratify checks 3543 - 3560 totaling \$14,419.72.

**b. New Family Welcome (Laura Fleming)**

- Folder with local information to pass out from school offices, including resources and contact information
- Newcomers tea at Solana

**VII. Upcoming Key Dates**

- Halloween Carnival, October 23 at Solana Vista
- Teacher Conferences, October 24 – 28

**VIII. The meeting was adjourned at 10:29 am**

Respectfully submitted,  
Kristy Nardini  
PTA Secretary

Attachments:

- Treasurer's Report

## Solana Beach Elementary PTA

For PTA Meeting 10/12/2011

### Reconciliation of Cash - All Accounts

Beginning Balance as of 07/01/2011	\$ 55,525.84
Receipts 07/01/11 to 09/30/11:	15,576.89
Disbursements 07/01/11 to 09/30/11:	(14,419.72)
Balance as of 09/30/11:	<b>\$ 56,683.01</b>

Checks to be Ratified:

#3543-3560 \$ (14,419.72)

*Release of Funds: Move to release funds up to the budgeted amount through the next meeting.*

# Solana Beach Elementary PTA Profit & Loss Budget vs. Actual

July 2011 through September 2011

	<u>Jul '11 - Sept '11</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Box Tops	0.00	200.00
eScrip Income	2,275.46	12,000.00
Family Event Income	0.00	1,000.00
Interest Income	22.43	100.00
Membership Income	8,840.00	14,000.00
Spirit Shop Income	4,439.00	7,500.00
Walk-A-Thon Income	0.00	35,000.00
<b>Total Income</b>	<u>15,576.89</u>	<u>69,800.00</u>
<b>Cost of Goods Sold</b>		
Family Events Expenses	0.00	500.00
Membership Dues	960.90	1,425.00
Spirit Shop Expense	3,957.69	7,500.00
Walk-A-Thon Expense	0.00	2,500.00
<b>Total COGS</b>	<u>4,918.59</u>	<u>11,925.00</u>
<b>Gross Profit</b>	10,658.30	57,875.00
<b>Expense</b>		
Board Expenses	1,232.28	3,750.00
Programs	881.40	27,450.00
Cultural Enrichment	1,338.00	8,475.00
Grants	6,049.45	18,200.00
<b>Total Expense</b>	<u>9,501.13</u>	<u>57,875.00</u>
<b>Net Ordinary Income</b>	<u>1,157.17</u>	<u>0.00</u>
<b>Net Income</b>	<u><u>1,157.17</u></u>	<u><u>0.00</u></u>

**Solana Beach Elementary PTA**  
**Check Listing**  
 July through September 2011

<b>Type</b>	<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Credit</b>
<b>Jul - Sep 11</b>					
Check	08/23/2011	3543	Hamilton Tharp, LLP	2010 SBTA Tax Prep Fees	700.00
Check	08/26/2011	3544	Custom Logos	Inv. #299512 - Spirit Shop Expense	568.40
Check	08/31/2011	3545	Custom Logos	Inv #300169 - Spirit Shop Expense	3,389.29
Check	08/31/2011	3546	Rachel Cardenas	SV Teacher Luncheon	43.08
Check	08/31/2011	3547	Ashley Hellickson	SV Teacher Luncheon	86.54
Check	08/31/2011	3548	Laura Flemming	Board Supplies/Catering for SV Teacher Luncheon/K Kleenex	534.88
Check	08/31/2011	3549	Solana Vista Elementary School	Teacher Grants @ \$100/ea.	3,000.00
Check	08/31/2011	3550	Skyline School	Teacher Wishlist @ \$100/Teacher	3,000.00
Check	08/31/2011	3551	Ray Spencer	PTA Expenses & Teacher Luncheon	388.18
Check	09/22/2011	3552	North Coastal Council	Insurance Billing Statement 1/2012-1/2013	199.00
Check	09/22/2011	3553	John Abrams	Skyline Assemblies: 10/5 12:30 & 1:30	900.00
Check	09/22/2011	3554	Department of Justice	Initial Registration for Charitable Trust Number (SBPTA)	25.00
Check	09/22/2011	Ret Ck	Returned Check		30.00
Check	09/22/2011	EFT	Bad Check Fee		15.00
Check	09/23/2011	3555	North Coastal Council	194 members @\$4.85/ea. + \$20 Assesment	960.90
Check	09/23/2011	3556	Rania Idriss	Teacher Wish List Posters	49.45
Check	09/28/2011	3557	VOID CHECK		
Check	09/28/2011	3558	Javier Almaguer	Childcare for PTA Meeting on 09/29/2011	40.00
Check	09/28/2011	3559	Mary Marun	Childcare for PTA Meeting on 09/29/2011	52.00
Check	09/28/2011	3560	Gregory Miller	Colonial Day Assembly @ Skyline on 04/02/2012 for 5th Grade	438.00
					<b><u>14,419.72</u></b>